



Amherst Nursery School – A Cooperative Preschool  
 350 Saratoga Road Snyder, NY 14226 (716) 839-0298 [amherstnurseryschool@verizon.net](mailto:amherstnurseryschool@verizon.net)  
 Please do not send application or deposit until class availability has been confirmed

# 2018-19 Application/Agreement Form

BOTH SIDES OF THIS FORM MUST BE COMPLETED

Child's Name \_\_\_\_\_ Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ F \_\_\_\_ M \_\_\_\_

Parent/Guardians' Names \_\_\_\_\_

Address \_\_\_\_\_ Phone# \_\_\_\_\_  
STREET TOWN ZIP CALL FIRST Name

e-mail \_\_\_\_\_ Phone# \_\_\_\_\_  
please write each character legibly CALL SECOND Name

| Class  | Days per week requested                   | Non-refundable Deposit | Installmt (4) | TOTAL Tuition |
|--|---|------------------------|---------------|---------------|
| <b>TWO YEAR OLDS</b><br>(must be 2 by Oct 1, 2018)   | <input type="checkbox"/> Tues/Thurs.....  | \$100                  | \$329         | \$1416        |
|  | <input type="checkbox"/> Wed/Fri.....     | \$100                  | \$329         | \$1416        |
| <b>THREE YEAR OLDS</b><br>(must be 3 by Dec 1, 2018) | <input type="checkbox"/> Tues/Thurs.....  | \$100                  | \$329         | \$1416        |
|  | <input type="checkbox"/> Mon/Wed/Fri..... | \$100                  | \$467         | \$1968        |
| <b>FOUR YEAR OLDS</b><br>(must be 4 by Dec 1, 2018)  | <input type="checkbox"/> Tues - Fri.....  | \$100                  | \$643         | \$2672        |

**Terms and Responsibilities. In consideration of enrollment of my child in Amherst Nursery School, I hereby agree:**

- 1) To comply with the regulations and policies of the school as set down in the bylaws and/or by the Parent Board. Responsibilities include:
  - Timely and responsible fulfillment of co-oping duties in the classroom. Failure to co-op or make arrangements for a substitute will result in a \$25 fine.
  - Four hour participation commitment. Failure to complete four-hour participation commitment will result in a \$200 fine.
  - Participation in the school's major fundraising event for the year.
  - Timely completion of required forms detailing student health and emergency information.
  - Maintaining acceptable behavior as outlined in the Parent's Code of Conduct below. Violation of any of these behaviors will result in a review by Parent Board and possible dismissal from school.

**ANS Parent's Code of Conduct. The following behaviors are not acceptable.**

  - Cursing or swearing when speaking with staff, children or other parents
  - Using violence or acting in any way that causes staff, children or other parents to feel threatened
  - Smoking on school property
  - Quarreling with other parents or staff
  - Interfering with staff doing their job
  - Violating our confidentiality policy – talking to parents about other children or parents
  - Posting photos or videos of children in the school on social media sites, other than in the private/closed class Facebook group, without consent from the child's parent,; identifying by name any staff member, parent or child other than your own.
- 2) To comply with the ANS tuition policy as set forth below:
  - A) **Payments – all payments are to be made by check, payable to Amherst Nursery School (ANS)**
    - Installments payable May 1, September 1 and December 1, 2018 and February 1, 2019. Alternate payment plans may be arranged with the Receivables Treasurer.
    - Any tuition outstanding after two weeks (14 days) will be assessed a \$25 late fee.
    - Any tuition outstanding after four weeks (28 days) may result in the child being unable to attend school and being unable to register for optional enrichment programs. The child's place in the next year's program will be revoked if registration for the next year has already taken place.
    - Any outstanding fees after May 1, 2019 will result in legal action.
    - Returned checks will result in a \$25 fine.
  - B) **Refunds – pro-rata refund of tuition (not including deposit) made only under one of the following conditions:**
    - Withdrawal of the child for medical reasons certified by a physician
    - The ANS Teacher and Education Director decide that such withdrawal is in the best interests of the child and school.
    - **Registration deposit of \$100 is non-refundable.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Please complete BOTH SIDES of this form and return with a **NON-REFUNDABLE** deposit to ANS in the amount of \$100. For registration after May 1, please include the first tuition installment for your child's class + \$100 deposit

By what name or nickname would you like your child called at school? \_\_\_\_\_

What name would you prefer your child learn in print? \_\_\_\_\_

School district where you reside \_\_\_\_\_ Likely Elementary School \_\_\_\_\_

Major holidays celebrated by your family – please circle

Rosh Hashana    Halloween    Thanksgiving    Christmas    Hanukkah    Kwanzaa    Passover    Easter    Other \_\_\_\_\_

Would your child benefit by being placed with a specific friend? (Name of friend) \_\_\_\_\_

Do you have any concerns about possible developmental delays? (speech, fine motor, educational, etc) \_\_\_\_\_

Has your child received screenings or services for the above? \_\_\_\_\_

Does your child have any food or environmental sensitivities/allergies? (list) \_\_\_\_\_

What are the most important goals for your child's ANS experience in the upcoming year? please number top 3 (1-3)

\_\_\_ Academic learning    \_\_\_ Fun/Friendship    \_\_\_ School/self-help skills    \_\_\_ Creative expression    \_\_\_ Fine motor improvement    \_\_\_ Social growth  
\_\_\_ Other (describe) \_\_\_\_\_

Other comments: ***(TEACHER NAMES MAY NOT BE SPECIFIED on this form. If you have a strong preference, you may submit a note to the Director with the reasons for your preference separately)***

Why did you choose ANS? Please choose best 3    Co-op philosophy \_\_\_    Educational Program \_\_\_    Staff \_\_\_  
Returning Family \_\_\_    Friends \_\_\_    Location \_\_\_    UPK available for 4's \_\_\_    Classes/times offered \_\_\_    Music Together \_\_\_  
Extracurriculars \_\_\_    K readiness program \_\_\_    Other \_\_\_\_\_

How did you hear about ANS? ANS website \_\_\_    Facebook \_\_\_    Internet search \_\_\_    Other website \_\_\_\_\_  
Lawn signs \_\_\_    ANS sign on Harlem/Saratoga \_\_\_    Personal referral by (family) \_\_\_\_\_  
Other \_\_\_\_\_

Would you consider any of the following for 2018-19    ANS Parent Board \_\_\_    Room Parent \_\_\_    August clean up \_\_\_  
Summer Maintenance jobs \_\_\_    Summer Inventory \_\_\_    Computer Issues \_\_\_    (Other participation jobs will be announced as school begins)

Would you consider being:    Teacher Aide \_\_\_    Sub (paid) teacher aide \_\_\_    Sub (paid) co-oper \_\_\_

*(Certified teachers or individuals with commensurate experience):*

Would you consider being a substitute (paid) teacher at ANS? \_\_\_\_\_

*(Certified teachers only):* Would you consider a year-long teaching position at ANS?

Parent Name

Phone

Email